

**DENTAL INSURANCE:**

AS a courtesy to our patients, we have invested in a computerized claim processing system to assist you with processing your dental claims. If you have dental insurance and would like us to process the claim, you must provide this office with all patient information at the time of treatment. This information includes name, address, and telephone number of your insurance company, the group number and the social security number and employer of the policyholder.

Your estimated co-payment is expected to be paid in full at the time of your treatment. Your insurance company will be billed for the remainder. When payment is received from your insurance company, you will be notified of any remaining balance or credit. If you have a credit balance, you have the option of a refund of applying it to further services.

For prosthetics (crowns, bridges and dentures), you are expected to pay 50% of your co-payment on your first visit and the remainder on your final visit of the treatment.

The estimate of your co-payment given to you from this office is only an estimate. We cannot guarantee that your insurance company will pay the balance. Given the variety of dental plans and the numerous details of each, your insurance company is the only party that can determine your exact co-payment amount at the time the claim is processed.

If your insurance company has not paid us within 30 days of receipt of your claim, you will be billed for the entire amount. Obtaining your insurance payment will then become your responsibility.

I agree that if the insurance company does not pay, I am responsible for payment of the amount in full.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***You always have the option of paying for your treatment in full and processing your own claim with your insurance company. If you choose to do this, we will provide you with a completed insurance claim form to process yourself.***